



## Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Plaistow and Ifold Parish Council will be held in the **Kelsey Hall, Ifold** on **Wednesday 11th March 2020** at 7.30pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Dated 3rd March 2020

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

### BUSINESS TO BE TRANSACTED

Number	Item	Lead Member	Time
1.	To receive apologies for absence		1 min
2.	Declaration of interests by Members in matters on the Agenda. To consider and agree any requests for Dispensation.		2 mins
3.	To receive for confirmation Minutes of the Meeting held on 11th February 2020		1 min
4.	Representations from Members of the Public: To receive and act upon, if considered necessary by the Council, comments made by members of the public.		10 mins
5.	CAGNE (Communities Against Gatwick Noise Emissions) update (to include Councillor questions)	Sally Pavey, Chair of CAGNE	8 mins
6.	PAGNE (People Against Gatwick Noise and Emissions) update (to include Councillor questions)	Linda Penny & Atholl Forbes	8 mins
7.	To receive reports from County and District Councillors.		10 mins
8.	Local Plan Review Update	Cllr. Capsey	2 mins

9.	<b>Neighbourhood Plan update and support of policy EE4 at CDC's Planning Committee on 1st April</b>	NPSG	5 mins
10.	<b>Policy adoption</b>		2 mins
	- <b>Media and Communications policy &amp; Facebook Page update</b>	Cllr. Glavin	
	- <b>Standing Orders</b>	Clerk	
	- <b>Code of Conduct</b>	Clerk	
11.	<b>Exclusion of the Press and Public –</b>		1 min
	<b><u>To consider whether to exclude the Press and Public from the meeting during the consideration of item 12 below in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.</u></b>		
12.	<b>Clerk's updated Contract of Employment</b>	HR Steering Group	2 mins
13.	<b>Highways</b>		5 mins
	a. Matters to be reported by Members	Cllr. Capsey	
	b. Traffic Calming Plaistow Road, Ifold update	Cllr.	
	c. TRO - Rickmans Lane, update	Pearson	
	d. Chalk Road, Ifold Bus Stop land ownership	Cllr.	
	e. Public Right of Way Update	Reynolds	
14.	<b>Financial Matters</b>		5 mins
	a. To approve Order for Payment		
	b. New Homes Bonus 2020/21 confirmed		
	c. Precept 2020/21 confirmation		
	d. Grant payments 2020/21		
	e. Operation Bridge – Book of Condolence		
	f. DocuSign subscription		
	g. Parish Online Training		
15.	<b>Plaistow BT Telephone Kiosk</b>	Cllr. Taylor	2 mins
16.	<b>Plaistow Football Ground</b>	Cllr. Whitehouse	2 mins
17.	<b>VE Day – 8th May 2020</b>	VE Day Steering Group	2 mins
18.	<b>Clerk's Update</b>		5 mins
	a. Annual Assembly		
	b. Annual Parish Council Meeting		
	c. Asset Register		
	d. Members Responsibilities		

19. **Correspondence** 1 min
- Plaistow & Kirdford Primary School's Summer Fair: Saturday 27th June
20. **Items for inclusion on the April agenda:** 1 min
- Items for inclusion on a future agenda:**
- a. Layby extension in Plaistow needed due to build-up of cars at school drop off/pick up – Cllr. Capsey,
  - b. Parish seating survey
  - c. Plaistow Bus Stop (part of the Safer Bus Stops initiative) – Cllr. Pearson
  - d. SCOPE textile recycling banks
  - e. Wood White Butterfly Project
  - f. Hedge and verge maintenance – Cllr. King-Wilson
  - g. Develop Strategic Business Plans (SBP) for all current and future projects
  - h. Winterton Hall – Cllr. Taylor
  - i. Shillinglee Notice Board – Cllr. Whitehouse
21. **Date of next meetings** 1 min
- Winter & Emergency Plan Sub Committee, 24th March 2020, 7:30pm, Kelsey Hall, Ifold
  - Planning & Open Spaces Sub Committee, 1st April 2020, 7:30pm, Kelsey Hall, Ifold
  - Full Parish Council Meeting, 8th April 2020, 7:30pm, Winterton Hall, Plaistow